

**TERMS & CONDITIONS FOR RATE CONTRACT OF LABORATORY EQUIPMENTS,
OFFICE FURNITURES AND HOSPITAL EQUIPMENTS UNDER THE NATIONAL
AYUSH MISSION**

1. The cover of the tenders should be superscribed and addressed as –


**“Sealed Open Tender for Purchase of Laboratory Equipments, Office
furnitures and Hospital equipments under the National AYUSH Mission.”**

**DIRECTOR
DIRECTORATE OF AYUSH
BUNGKAWN , AIZAWL**

- 2. Tenders submitted by Authorized dealers should attach certificate of Authorization or Distributorship or Dealership as the case may be from the concerned Manufacturers duly attested by a Gazetted Officer. Original Certificate should be produced at the time of opening, if demanded.
- 3. Page index should be maintained at the front page of the tender documents. Every page should be numbered. Corrections, if any, shall be initialed, stamped and dated. Handwritten documents will not be entertained.
- 4. Tenders should be submitted in the prescribed form only in both **hard and soft copy (MS Word Format)**. Prescribed form may be collected by payment of Rs.500/- from Directorate of AYUSH, Bungkawn, Aizawl during office hours on all working days.
- 5. Tender should be accompanied by ***Bid Security 2% of the quoted amount*** in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker’s Cheque or Bank Guarantee from any of the Commercial Banks which should remain valid for at least 45 days duly pledged in favor of Director of AYUSH, Mizoram ***duly signed and stamped by the tenderer at the back side of the draft/ deposit.***
- 6. The tenderer should submit photo copy of Valid General Drug License and ISO/ISI duly attested by a Gazetted Officer **(for laboratory equipments and hospital equipments)**.
- 7. Manufacturers submitting their tenders directly should attach photostat copies of their Manufacturing Licence, CIN (Corporate Identity Number) and other relevant permissions/licences required for such manufacturing, duly attested by a Gazette Officer.

8. Tenderer must furnish detail specifications of the materials quoted. **They must also submit relevant Sample/Brochure/ Catalogue as per requirement in the Annexure in support of the quoted items.** The samples submitted for each items as demanded in the prescribed format for Quoting of Rates, each firm should label the name of firm on each sample and Sl. No. as indicate in the prescribed format only. Warranty period should be mentioned clearly and availability of After-Sale-Services facilities during warranty period and AMC offered in detail.
9. Tenderer should quote their rates F.O.R Destination i.e **Directorate of AYUSH, Bungkawn, Aizawl and other Health and Wellness Centres throughout Mizoram as may be mentioned in the Supply Order.**
10. *Quoted rates in terms of Indian Rupees will be considered inclusive of **Goods and Services Tax (GST) as well as transportation charges.*** If there are more than one brand, the separate rates for such brands with specific details shall also be mentioned.
11. Tender must be accompanied by the following documents –
 - a) Photo copy of **GST Registration Certificate** duly attested by a Gazetted Officer. Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
 - b) Photo copy of **Scheduled Tribe Certificate** duly attested by a Gazetted Officer (for Tribal Tenderer). Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
12. The undersigned shall not be bound to accept the lowest rate or any of the tenders and reserves the right to accept or reject any tenders without assigning any reasons thereof.
13. Late/delayed tenders will not be entertained. **Certificates other than those stated in the above clauses should not be attached.** Any other/further clarifications in connection with submission of the tender may be made at the Directorate of AYUSH, Bungkawn, Mizoram during office hours on all working days.
13. Firms or individuals who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.

14. Once the rate is accepted and communicated to the selected firm, the same will remain valid during the validity period of the agreement with the approved supplier. **No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if mutually agreed upon by both the parties;** i.e. Director of AYUSH and concerned approved supplier, subject to recommendation of the Purchase Committee, Mizoram State AYUSH Society as the case may be.
15. The selected firm will have to supply the materials within the period fixed by the Department/Authority. If the supply cannot be made within the stipulated period without any intimation, the Department has the right to cancel the supply Order.
16. The selected firm should furnish Security Deposit of 5% of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft / Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Bank's which should remain valid for a period of at least 60 days beyond the date of completion of all contractual obligations of the suppliers, pledged in favor of Director of AYUSH, Govt. of Mizoram ***duly signed and stamped by the tenderer at the back side of the draft/deposit.***
17. The selected firm should execute an appropriate Deeds of Agreement within 5 days from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid.
18. All payments will be made only after the materials are received in full and in good condition and after completion of supply.
19. In case of any legal disputes/litigations arising out of this Tender Notice or its items, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.


(Dr. C. LALZEPUI)
Director,
Directorate of AYUSH
Health and Family Welfare Department